



Worplesdon Primary School PTA AGM  
Thursday 6<sup>th</sup> October 2022 19.30, School Hall



Meeting called to order by PTA Chair Michelle Nichols

**Attendees:**

Name	Initials	Role	Attended?
Michelle Nicholls	MN	Chair	Present
Rachel Banfield	RB	Treasurer 2022-23	Present
Jo Rees	JR	Secretary	Present
Karren Harris	KH	Treasurer 2021-22	Present
Marta Ward	MW	Member	Present
Karen Pointer	KP	Member	Present
Natasha Baxter	NB	Member	Present
Negah Arjunandpour	MA	Member	Present
Hayley Bennet	HB	Teacher Representative	Apologies

**Meeting Minutes**

**1. Voting in of new committee members**

- Last year's PTA Committee has now been dissolved. New committee members to be voted in for the charity commission.
- There are no new volunteers for the Chair position. Michelle Nicholls to continue in this position with 6 votes.
- Rachel Banfield to fill post of Treasurer with 6 votes
- Jo Rees to fill post of Secretary with 6 votes.

Michelle thanks Karen for all her hard work in the post of Treasurer for the previous year.

**2. Financial Review 2021/22, Presented by Karen Harris**

- The Total raised for the year was £15,589.00
- The highest achiever for the year was the Christmas Hamper Raffle in the Autumn term, raising £3,385.00
- The event with lowest running cost was Challenge 2022 in Spring term and raised £3043.00. As this had zero costs for us to run, Karen suggested we set up Challenge 2023 for this year.
- The best fundraiser of the Summer term was the school fair, which raised £2295.85.
- The school community raised £1,206 through Worplesdon Family Sign Ups (online shopping through sites such as Amazon Smile). This figure could easily be increased, suggest more advertising of the scheme through School and PTA communications.

Sep-Dec 2022	Term 1	Jan-Mar 2022	Term 2	Apr-July 2022	Term 3
Jumper sale	£75.00	2022 Challenge	£3,043.08	Smartie	£526.47
Hamper raffle	£3,385.12	Quiz - Cricketers	£120.00	3 peaks	£430.00
Cards	£579.00	Mothers Day	£216.67	Discos	£876.75
Lottery	£162.00	Guildford lottery	£176.00	Break the rules	£1,243.60
Easy fundraising	£28.73	Happy Bags	£167.20	Frozen Fridays	£322.05
Amazon	£102.06	Easy Fundraising	£90.04	Fair	£2,295.85
Happy bags	£261.90	Amazon Europe	£160.29	lottery	£247.00
		Ice Cream Van	£20.00	Amazon	£212.63
				Uniform sale	£80.98
				Sports Day	£276.20
				Jelly Kelly	167.34
				Happy bags	136.8
				Easy f/raising	27.21
				Tuck shop	108.3
				Fathers Day	£51.29
<b>Total</b>	<b>£4,593.81</b>	<b>Total</b>	<b>£3,993.28</b>	<b>Total</b>	<b>£7,002.47</b>

### 3. Events for 2022/23

- MN – After the success of last years' Christmas jumper second hand sale, would like to repeat this year with the addition of a second hand coat sale. To be held before Christmas jumper day.
- MW asked if there will be a Christmas Fair this year? This can only happen if a team volunteers to organise and enough volunteers can be found to run the event. With the success of the Christmas hampers last year, this may be more profitable and easier to organise.
- RB suggests a Christmas disco instead of fair. RB volunteers to run this event for both infant and junior children.
- MW would like to run a Halloween / Fireworks sweet sale. MW to organise purchase and packaging of sweets. MN proposes Friday 4<sup>th</sup> November for this event and will confirm with school.
- MN confirms that the school would like the Pantomime to return this year for a live performance. It may be too late to organise a live performance, but the previous company are putting Jack and the Beanstalk on. Could be organised for classroom / hall viewing after school?
- RB would like to organise a tea towel sale. RB to organise for the end of the academic year.
- MN asks what we would like to do for the Mothers day sale, KH suggests an amnesty day in January for donations of unwanted Christmas gifts, and a mufti day in March in exchange for specific types of gift (Chocolates / candles). A team needs to be put together to run this event.
- KH informs that Louise would like to have a second hand book sale, suggests it coincides with National Book Week. KH to liaise with Louise.
- JR suggests termly / half termly second hand uniform sales. Can uniform be advertised more through Newsflash/ Parentmail. MN confirms that previous uniform rep has stood down, new rep needs to be found. MN is trying to organise a donation box for second hand uniform and/or our own shed to store PTA items such as uniform. NB and MW volunteered to share the role of uniform rep.
- MN discussed Happy Bag donations, the rates offered to the school have now changed. We will now make 35p p/kg upto 200kg, 40p p/kg for 200kg-500kg, 45p p/kg for 500kg – 1000kg and 50p p/kg if above 1000kg. MW suggests it would be better to hold donations for one collection to utilise the higher rate if we can get parents to store or store ourselves?
- MW asked if we will be able to have Santa back this year? MN is organising gifts for the children, she will see if this can incorporate a Santa's grotto.

#### **4. AOB**

- NB will take on role of class rep for reception and try to get more support from the new reception parents.
- MN to see who needs to have dbs checks and how long they are valid for
- MN to send out requests for class reps.
- Mrs Bassett-Cross has requested figures and to discuss PTA fund usage towards a school minibus? MN to arrange a meeting with Mrs O'Brien, Mrs Bassett-Cross and PTA Committee.
- RB requests this years fundraising to be for something more tangible for the infants and juniors, ie smaller goal than a minibus. Could we re-introduce wish lists from the teachers of items needed?
- RB – Parents need to see where the money raised is going, can a communication go out?
- MN to arrange a meeting with Mrs O'Brien and PTA Committee to discuss event plan for commencing year. RB to confirm availability.

#### **5. Next Meeting:**

- Next meeting to be arranged for January 2023