



**PTA AGM**  
**Wednesday 19<sup>th</sup> September 2018**  
**Minutes of Meeting**

**Attendees:** Sarah Salihi, Michelle Nichols, Jo Miseldine, Lisa North, Louise Jackson, Kiera Buck, Alexey Kostin, Tamsin Barber-Kebby, Kerri Wiltshire, Claire Collins, Katherine Tite, Sarah Crush, Rachel Banfield, Jane Warburton, Louise Thompson, Kirsty Macaskill, Alicia Pavitt, Rachel Dance, Kim Wheeler, Amelia Montgomery, Charlotte Gibbs, Maddie Dunn, Jillian Fern (by phone).

**Apologies:** Karen O'Brien.

**1. Welcome and Apologies**

Introductions were given by attendees and apologies were passed on from Karen O'Brien.

**2. PTA Introduction and Roles**

The purpose of the PTA was discussed along with individual roles required to retain a PTA.

Kirsty noted that she was stepping down as PTA Chair. Olivia Dale and Daniel Torjussen have also confirmed they will be stepping down as Teacher Chairs.

Sarah Salihi and Sarah Crush put themselves forward as Co-Chairs, and Rachel Banfield put herself forward again this year as Treasurer. Charlotte Gibbs (Year R) and Maddie Dunne (Year 3) have volunteered as Teacher Chairs. All attendees agreed on the new PTA committee.

The importance of Class Representatives was also acknowledged. Attendees at the meeting have stepped forward to be Class Representatives, however, only half the positions have been filled. Further details of classes without current representatives will be circulated.

**3. Review of Previous Year**

Rachel B confirmed the PTA funds raised last academic year:

<b>Event</b>	<b>Amount Raised</b>
Speed Quiz	£130
Christmas Cards and gifts	£1100
Christmas Fair	£6000
Junior Discos	£700
Jelly Kelly Entertainment	£200
Mother's Day Sale	£360
Smartie Tube Competition	£600
Father's Day Sale	£300
Sports Day Refreshments	£200



Frozen Friday	£300
2 <sup>nd</sup> Hand Uniform Sales	£190
Summer Fair	£3000
Summer Ball	£600

#### 4. PTA Events – the year ahead

Sarah S announced the PTA events and dates which will be held over this academic year. Attendees were invited to choose events to lead on. The following was discussed:

- Speed Quiz – Amelia Montgomery has offered to lead on this event. It was suggested to also include an auction with the event as the Summer Ball's auction from last summer was such a success.
- Christmas cards – Katherine Tite has stepped forward to coordinate this event. Suggestions of other printing companies were discussed; however, it was agreed to continue with My School Printing.
- Christmas Fair – Rachel Dance, Jenny Munro, Kelly Rawlings, Jillian Fern, Louise Thompson and Katie Chance will be organising this event.
- Junior Discos – Rachel Banfield has offered to run the disco event.
- Infant Entertainment – Sarah Crush has volunteered to organise this event. It was suggested to book Jelly Kelly again this year and this have been a huge success with the infants.
- Mother's Day Sale and Smartie Tube Competition – Jane Warburton has put herself forward to run these events.
- Sport Day Refreshments – Volunteers to be confirmed.
- Frozen Friday – Class Representatives to lead for each year group. Details follow in due course.
- Second Hand Uniform Sales – Michelle Nichols has kindly stepped up to manage the uniform.
- Summer Fair – circus has been booked. Team to organise the event will be confirmed.

#### 5. Christmas Fair

Rachel D mentioned the same team from last Christmas would be coordinating this year's Christmas Fair and invited other parents to join if they wished to be involved. Rachel D reached out for ideas and it was recommended to enquire at local schools to see how they have organised their events.

#### 6. Future Fundraising Ideas

Attendees were given the opportunity to bring forward any ideas which are new to the school. EasyFundraising scheme was raised in the meeting, it was suggested sending out details so that parents new to the school could be informed.



It was recommended that the fundraising website, Just Giving, could be worth pursuing for those families that may not be able to volunteer their time but may wish to contribute financially.

## **7. Guildford Community Lottery**

Sarah S stated that a local lottery scheme is due to start this autumn, which could benefit the Worplesdon PTA. Sarah S will be attending the launch of this lottery to gain further information.

## **8. AOB**

No other business reported.