



Dear Parents,

Thank you for patience.

I am sure you can appreciate that once confirming the number of children requiring a space at school, we needed to confirm our staffing levels. I am delighted to say that the staff have been wonderful and have managed to make the necessary arrangements to ensure that their own families are able to stay at home safely, whilst they come in to school. As a result, I am writing to confirm that we will be able to provide a childcare service for your child(ren) from Monday 23rd March (8.40 – 3.15pm). **Please can I ask you to reply to this email so that I can confirm that I have the correct email address for you?**

On Monday morning, please come in via the double gate as normal and make your way to the following classrooms:

Year group	Classroom	Additional instruction
Reception	Swifts	Please come through the picket gate as normal
Years 1 & 2	Jackdaws	Please come round past year 2 classrooms, past the raised playground and into the junior playground
Year 3	Owls	Please come past year 3 classrooms and into the junior playground
Year 4	Nightingales	As above
Years 5 & 6	Kingfishers	As above

Please pick your children up from the classroom door as these arrangements are different for most of the children.

Finally, I am attaching a timetable of the day that you can share with your children to alleviate any concerns (however it may change over the week).

Wishing you all a wonderful weekend.

Best wishes,

Kareen O'Brien