



MINUTES - Worplesdon Primary PTA AGM
Thursday 19th September 7.30pm

1. Welcome and introductions were made, apologies received were noted.

In attendance were:

Sarah C, Sarah S, Rachel B, Jenny M, Rita C, Sarah P, Martyn S, Karen P, Katrina T, Seila S-L, Helen H, Tony W, Jill F, Andy R, Kiera B, Claire M, Jo P, Kelly R, Deborah T, Jo M & Miss Dunne

2. Nominations

Sarah Salihi will step down from her role as co-Chair due to full time work and family commitments. We thank Sarah for her work in the last year. The following formal roles were proposed and confirmed for this year:

Sarah Crush – Chair

Rachel Banfield – Treasurer

Jenny Monro – Trustee

The charities commission and HMRC will be updated accordingly to reflect these changes. Our constitution remains unchanged.

Teacher Chairs for the year will be Miss Dunne and Miss Strange.

Class Representatives were confirmed for several classes, but we are still seeking reps for the following:

Blackbirds, Sparrows, Starlings, Kingfishers, Owls, Jackdaws and Kestrels

Please do let us know if you can help with any of these as soon as possible! A full list of class reps will be circulated shortly.

The events for this year will be run on a project basis with volunteer teams sought to own and organise each activity. No one individual committee member or class rep has the capacity to deliver everything so volunteer teams are essential to a successful year of fundraising!

3. Best practice

- Meeting frequency & timings: we discussed the best time to meet, evenings were preferred. A Christmas planning meeting was suggested and a date will follow shortly for this.
- WhatsApp: We will be creating a class rep & super helpers WhatsApp group this year to try and make this more interactive and fun as a role! If you are not a class rep but still want to be active with the PTA then please send your phone number to worplesdonprimarypta@gmail.com and we will add you in!

- Facebook group promotion: We are going to be moving towards using our Facebook group more than our page. This will ensure better safeguarding practices for our pupils and also be a more interactive way of sharing info with parents as anyone can post in the group rather than just the admins of the page. A house point incentive will be announced and run shortly to encourage sign up to the group among parents!

4. Treasurers report

The PTA raised the following during the 2018/19 academic year:

Activity	Funds Raised
Christmas cards	£ 900
Christmas Fair	£ 6,300
Christmas Wreaths	£ 222
Infant Entertainment	£ 460
Junior Discos	£ 1,093
Cake Sale	£ 252
Mothers Day	£ 390
Smarties	£ 735
Fathers Day	£ 140
May Social	£ 2,790
Sports Days	£ 220
Happy Bags	£ 334
My Grown-up & Me Craft	£ 219
Frozen Friday	£ 344
Circus	£ 1,700
Guildford Community Lottery	£ 412
Second Hand Uniform	£ 180
Easyfundraising	£ 400
Bequest	£ 6,050
Grand Total	£ 23,141

We have funded the following:

Projects Funded	
Infants playground - delayed until building works complete	£ 6,300
ICT - Google Chrome Tablets	£ 7,000
Year 6 Leavers	£ 250
Homelink	£ 340
Library Refurbishment	£ 14,200
SENCO	£ 850
PE kit	£ 800
Purple Mash Subscription	£ 1,750
	£ 28,090

This term we will be focused on fundraising for new guided reading books. A funding review is scheduled for Thursday 26th Sept with Mrs O'Brien with full details on our fundraising targets to be circulated following this.

5. Calendar 2019/20 - a draft calendar of events was shared for feedback and discussion of project owners.

Autumn Term Activities:

Activity	Team
Cricketers quiz – 4 th October	Andy Ritchie
Guildford 10k – 13 th October	Rachel Dance & Rachel Nilsen
Happy School Bag Collection – 24 th October	Sarah Crush
Christmas Cards	Katrina Tidey & Sarah Crush
Christmas Fair	Split by year group – details to follow
Christmas wreath making	TBC

Spring Term Activities:

Activity	Team
Happy School Bag collection	Sarah Crush
My Grown-Up & Me Craft	TBC
Valentines Cake Sale	Sarah Crush
Infant Entertainment	TBC
Junior Discos	Rachel Banfield, plus ???
PTA Social – Pamper & Prosecco night	Sarah C, plus ????
Mother Day Sale	Louise Jackson & Karen Linklater
Smartie Party Competition	Jill Fearn
Easter Bunny Trail	TBC

Summer Terms Activities:

Activity	Team
PTA Social – Speed quiz & Auction	TBC
Fathers day Camp Out & Open Air Cinema	Sarah Crush & Katrina Tidey
Sports day refreshments	TBC
My Grown-Up & Me Crafty	TBC
Summer discos	TBC
Frozen Fridays	Class representatives
Happy School Bag Collection	Sarah Crush

Please do let us know if you see an activity that you would like to help organise! The above is just a starting point and more members will be needed for each team if these activities are to go ahead.

Ideas are also welcome on other activities that could run or alternative content to the above – especially given the restrictions now in place with the school hall being unavailable for use after school.

A full calendar for the year will be published shortly.

6. Supermarket bids

Significant funds are available via supermarket token collections. Sarah Persin has agreed to co-ordinate a Tesco application, Sarah C will be approaching Waitrose and Co-Op. If anyone would like to help write applications for grants/charitable schemes, please do let us know!

7. Ongoing activities

- Uniform – Michelle Nicholls will be continuing to run this for us
- Easyfundraising – Sarah C will review the link with Amazon Smile. Please do keep using the app for all your online shopping!
- Guildford Community Lottery – Sarah C will administer.
- Direct debit collections – we discussed the introduction of ongoing charitable donations to the PTA and this was positively received. Sarah C will confirm details and launch this term.

8. AOB

- We discussed the need to be more environmentally friendly with our events, Helen Heather has offered to advise on this.
- It was proposed that a further junior disco is added into the summer term as these are popular events that raise significant funds. This will be added to the calendar.
- A photo shoot activity was suggested for leavers and also for families who wish to have a quick but professional shoot. Sarah C will investigate further.
- It was proposed that Year 6 could run a leavers book activity instead of the summer enterprise stalls this year. Miss Dunne will consider options and come back to us.
- It was suggested that we should seek local business sponsors for more events rather than just the large activities meaning that we would cover more of our costs and therefore be able to give more back to the school. Project leads to co-ordinate this.